



BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS

2535 Capitol Oaks Drive, Suite 300, Sacramento, California, 95833-2944

Telephone: (916) 999-3600 – Toll Free: 1-866-780-5370

www.bpelsg.ca.gov



Professional Geophysicist (PGP) Application Checklist

Applicants are encouraged to use this checklist to ensure that they meet all application requirements. For detailed information about requirements read the [Frequently Asked Questions \(FAQs\)](#).

- ☐ **Confirm that you meet the qualifying educational and experience requirements before applying by reviewing the applicable [statutes and regulations](#):** Review Business and Professions Code section 7841.1 and Title 16, California Code of Regulations sections 3022.1 and 3023.
- ☐ **Complete the application in its entirety.** An original/wet signature is required on each page.
- ☐ **Submit official, sealed college/university transcripts for all relevant degrees and coursework, including community college transcripts.** Unsealed transcripts are not accepted. Foreign transcripts that are not in English do not need to be sealed, but applicants must submit the original transcripts along with a notarized English translation. Degree evaluations are not accepted.
- ☐ **Submit a minimum of three (3) [Independent Evaluation of Scope, Character and Duration of Applicant's Qualifying Geological or Geophysical Work Experience](#) forms (or more) to adequately document that you meet the qualifying experience requirements as indicated in the Business and Professions Code and Title 16, California Code of Regulations.**
- ☐ **Complete the fingerprinting requirement, unless you have fulfilled the requirement with a prior application to this Board.** Applicants who are currently located in California or traveling to California to use Live Scan must email BPELSG.Fingerprint.Questions@dca.ca.gov to obtain the Live Scan form. Submit a copy of the completed Live Scan form with the application. Applicants who are located outside of California must use the [Fingerprint Card Mailing Request Form](#) to request hard cards. For additional information, review the [Fingerprinting FAQs](#).
- ☐ **Submit the appropriate fees as indicated on the first page of the application.** Submit a check or money order payable to the Department of Consumer Affairs (DCA).
- ☐ **Put the application, all supporting documentation, and payment in one envelope.**
- ☐ **Submit the application package postmarked by the [final filing date](#) for the desired exam cycle to:**
Board for Professional Engineers, Land Surveyors, and Geologists
2535 Capitol Oaks Drive, Suite 300, Sacramento, CA 95833
- ☐ **Use a mail tracking or delivery confirmation system to confirm the Board's receipt of your application.** Due to the large volume of applications received by the Board, the Board cannot confirm receipt of applications or provide status checks. Communication regarding your application status will be sent to you via email (including emails from Board staff requesting additional documentation regarding your application, and notification of application approval).



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**APPLICATION FOR LICENSURE AS A PROFESSIONAL
GEOPHYSICIST****Application Fee (\$175) and Exam Fee (\$175): \$350**

Note: The application fee is non-refundable.

Live Scan Form included OR Fingerprint Cards Included (add \$49) OR**I submitted my Live Scan Form/Fingerprint Cards with a prior application****MAKE ONE CHECK OR MONEY ORDER PAYABLE TO DEPARTMENT OF CONSUMER AFFAIRS (DCA)**

Fall Exam Cycle

Year:

For Office Use Only

ATS ID # _____

Date Rcvd. _____

Amount _____

Receipt # _____

FP Card Rcvd. ☐ Fee Rcvd. ☐ LS ☐Mil. Yes ☐ FP/LS On file**Total Due
to Board \$****Section 1****General Information**

Type your legal name exactly as it appears on your government issued ID. Please Note: The names and addresses of Board licensees are public records and are published in both electronic and print media, as well as disclosed to the public upon request. You may use a home address, a post office box, a business address, or an alternate address where you can receive mail.

1. Last Name (note prior names in remarks section)		First Name		Middle Name		2. Social Security No. or ITIN	
3. Address of Record:			City		State	Zip Code	Country
4. Birth Date (MM/DD/YYYY):			Email Address:				
5. Daytime Phone Number (including area code & extension): Ext.			Evening Phone Number (including area code):		Cell Phone Number (including area code):		
6. List the states in which you took and passed any licensing examinations.							
STATE		EXAMINATION				DATE TAKEN	
7. Have you previously filed an application for licensure/certification with this Board? <input type="checkbox"/> Yes <input type="checkbox"/> No							
License Type(s):		License Number(s):			Date(s):		

Section 2**Education**

Applicants must request and submit sealed, certified transcripts for all relevant degrees and course work (including community college transcripts). Unsealed transcripts will not be accepted. Foreign transcripts that are not in English do not need to be sealed but a notarized translated copy of the transcripts must be submitted along with the original transcripts. Foreign degree evaluations are not accepted. List all degrees or education that qualifies in accordance with Business and Professions Code sections 7841.1(b)(1) or 7841.1(b)(2). Refer to the [FAQs Regarding Geology and Geophysics Licensure Requirements](#) on the Board's website for additional information.

NAME AND LOCATION OF INSTITUTION	ATTENDANCE (MM/YY)		COURSE OF STUDY	DATE OF DEGREE (IF ANY)	TYPE OF DEGREE
	FROM	TO			

I certify under penalty of perjury under the laws of the State of California that the information on this application as well as any other documents submitted in support of this application are true and correct to the best of my knowledge.

Applicant's Signature (Wet Signature Required) _____ Date: _____

USE A TYPEWRITER OR FILL OUT FORM ONLINE, PRINT, SIGN AND MAIL THIS APPLICATION TO ADDRESS ABOVE

Section 3

Qualifying Experience

All applicants must complete this section. List the information corresponding to each [Independent Evaluation of Scope, Character and Duration of Applicant's Qualifying Geological or Geophysical Work Experience form](#) submitted with this application. A minimum of three (3) forms are required or as many more as needed to sufficiently document that the applicant meets the qualifying experience requirements in accordance with the statutes and regulations. Read the [Frequently Asked Questions \(FAQs\) Regarding Geology and Geophysics Licensure Requirements](#) for detailed information regarding how to document qualifying experience, the definitions of qualifying experience, reference requirements, the types of reference providers that are accepted, etc.

EVALUATION NUMBER	From MM/DD/YY To MM/DD/YY	Employer	Name of Reference	Reference's License No./State
	Months of Qualifying Experience	City/State/Country of Employer	Professional Relationship	License Type
1				
	MONTHS			
2				
	MONTHS			
3				
	MONTHS			
	MONTHS			
	MONTHS			
	MONTHS			
	MONTHS			
	MONTHS			

REMARKS: Use this space for explanatory remarks or additional information.

Applicant's Name (Last)

(First)

(Middle)

Section 4

Special Considerations

Military Service Inquiry

Business and Professions Code section 114.5 requires the Board to ask all applicants if they are currently serving in, or have previously served in, the United States military. Answering this question is optional.

Are you currently serving in or have you previously served in the United States military?

YES

NO

Expedited Licensure for Honorably Discharged Military Service Personnel

Pursuant to Business and Professions Code Section 115.4, the Board shall expedite the licensure process for an applicant who supplies satisfactory evidence to the Board that the applicant has served as an active duty member of the Armed Forces of the United States and was honorably discharged.

If you meet the above-listed requirement and would like to be considered for the expedited review process, provide a copy of Certificate of Release or Discharge from Active Duty, DD-214, and evidence of honorable discharge.

Do you wish to have your application considered for this expedited review process?

YES

NO

Expedited Licensure Process for Military Spouses

Pursuant to Business and Professions Code Section 115.5, the Board shall expedite the licensure process for an applicant who meets BOTH of the following requirements:

1. Is married to or in a domestic partnership or other legal union with an active duty member of the U.S. Armed Forces who is assigned to a duty station in California under official active duty military orders; and,
2. Who holds a current license in good standing in another state, district or territory of the United States in the profession for which the applicant is seeking licensure.

If you meet BOTH of the above-listed requirements and would like to be considered for the expedited review process, you must provide all of the following documentation:

1. A copy of the marriage certificate or certified declaration/registration of domestic partnership; and,
2. A copy of the spouse's/domestic partner's active duty military orders establishing the duty station in California; and,
3. Official certification verifying the applicant holds a current license in good standing in another state, district, or territory of the U.S. in the same profession in which they are seeking licensure in California.

Do you wish to have your application considered for the expedited review process?

If YES, include the required documentation with this application.

YES

NO

Expedited Licensure Process for Refugees, Asylees, and Special Immigrant Visa Holders

Business and Professions Code section 135.4 provides that the Board must expedite, and may assist, the initial licensure process for certain applicants described below.

Do any of the following statements apply to you?

- You were admitted to the United States as a refugee pursuant to section 1157 of title 8 of the United States Code;
- You were granted asylum by the Secretary of Homeland Security or the United States Attorney General pursuant to section 1158 of title 8 of the United States Code; or,
- You have a special immigrant visa and were granted a status pursuant to section 1244 of Public Law 110-181, Public Law 109-163, or section 602(b) of title VI of division F of Public Law 111-8, relating to Iraqi and Afghan translators/interpreters or those who worked for or on behalf of the United States government.

YES

NO

If you selected YES, you must attach evidence of your status as a refugee, asylee, or special immigrant visa holder. Failure to do so may result in application review delays.

Expedited Licensure Process-Active Duty Member of US Armed Forces Enrolled in US Department of Defense SkillBridge Program

Pursuant to Business and Professions Code section 115.4, beginning July 1, 2024, the Board shall expedite the initial licensure process for an applicant who is an active duty member of the US Armed Forces and enrolled in the US Department of Defense SkillBridge program.

Do you request expediting of your application under this authority?

If you selected YES, you must attach documentation of enrollment to this application.

YES

NO

Section 5

Discipline

Have you ever had an engineering, land surveying, geologist or geophysicist related license denied, disciplined, suspended, surrendered, or revoked in any state (other than for lack of minimum qualification or failure of examination)?

If YES, provide an explanation on an additional sheet of paper.

YES

NO

NOTICE: Under the laws of the State of California, the State Board of Equalization and the Franchise Tax Board are allowed to share taxpayer information with the Board for Professional Engineers, Land Surveyors, and Geologists. The laws require a licensee to pay their state tax obligation, and their license may be suspended if the state tax obligation is not paid.

Applicant's Signature (Wet Signature Required) _____

Date: _____