

**Board for Geologists and Geophysicists**

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**August 7, 2008 Examination Committee Meeting Minutes****1. Roll Call to Establish a Quorum and Public Forum**

The meeting was called to order at approximately 9:10 a.m. and a quorum established. Present: Rebecca Sterbentz, Chair; Thomas Spittler, Vice-Chair; Thomas Barry; Kenneth Schmidt; Dr. Donn Ristau; Laura Cathcart-Dodge and Dr. Thomas Kelty. The following Examination Committee Members were absent: William Black, Board Member Representative.

2. Approval of Minutes from June 20, 2008 Examination Committee (EC) Meeting

The EC approved the minutes of the June 20, 2008 EC meeting.

3. Board Staff Report

Staff provided the EC with additional information regarding ex parte communications.

EC Action: The EC reviewed the EC meeting calendar and directed staff to move the next EC meeting date of September 19, 2008 to October 16, 2008 and EC meeting date of November 7, 2008 to November 14, 2008.

The EC discussed the outline and structure of the EC, sub-committees, and satellite workgroups.

EC Action: The EC recommended the recruitment of Subject Matter Experts (SME) for attending workshops to review, revise and provide feedback to the EC regarding new examination questions.

The EC discussed and designated a sub-committee of two members to complete the final review of the October 2008 California Supplemental Component (CSC) examination, reported the March 2008 examination statistics and pass rates, and the admission of SME recruitment applications with passing candidate result letters. The EC discussed the importance of ensuring that our SME represent the profession in terms of geography, ethnicity, gender, length of licensure and area of professional practice.

4. Closed Session Pursuant to Government Code §11126(c)(1)

The EC met in closed session for 2008 and 2009 examination development.

5. Open Session to Announce Results of Closed Session

Chair Sterbentz reported that the EC had made progress working on the CSC of the Professional Geologist (PG) licensure examination.

6. Establish Date, Location and Homework Assignments for Next EC Meeting in October.

The goal of that meeting is to begin to generate the Spring 2009 examinations.

7. Adjourn

Rebecca Sterbentz, Committee Chair
Date Approved: October 16, 2008

Protection of the public shall be the highest priority of the Board for Geologists and Geophysicists in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount. (Business and Professions Code §7810.1)