

**Board for Geologists and Geophysicists**

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**June 20, 2008 Examination Committee Meeting Minutes****1. Roll Call to Establish a Quorum and Public Forum**

The meeting was called to order at approximately 9:21 a.m. and a quorum established. Present: Rebecca Sterbentz, Chair; Thomas Spittler, Vice-Chair; William Black, Board Representative; Thomas Barry; Kenneth Schmidt; and Dr. Thomas Kelty. The following Examination Committee Members were absent: Laura Cathcart-Dodge and Dr. Donn Ristau.

2. Approval of Minutes from January 18, 2008 Examination Committee (EC) Meeting

The EC approved the minutes of the January 18, 2008 EC meeting.

3. Board Staff Report

To help the EC members remain in compliance, staff gave a brief overview of the prohibition against conducting ex parte communications.

EC Action: The EC directed staff to provide the EC with additional information regarding ex parte communications.

Staff outlined the role of the EC as listed on the Board for Geologists and Geophysicists (Board) organizational chart; staff particularly noted that the EC reports directly to the Board through EC prepared Board meeting reports. Staff reported on the Board actions at the February 8, 2008 Board meeting.

EC Action: The EC voted unanimously in favor of maintaining a single point of contact for closed session examination question writing and re-writing.

The EC discussed the structure and procedures of submitting, approving, and storing new and revised examination questions.

EC Action: The EC proposed – as a part of next year's small equipment budget request – that a EC designated EC laptop and projector be acquired.

Staff introduced members of the partially re-organized Professional Advisory Committee (PAC) to the EC and reported that the April 25, 2008 revision to Title 16, Div. 29 §3065 (Board's Code of Professional Standards) is a much improved public protection mechanism. Staff reported that examination administration procedures now exist to keep track of the number of out-of-state applicants.

EC Action: EC recommends to the Board that a California Supplemental Component (CSC) passing score be considered valid for no more than two years if an applicant does not pass the ASBOG portions in that time and recommended a regulatory change to that effect.

Staff reported status of March 2008 grading and results.

EC Action: The EC reviewed the revised 2008 EC meeting schedule and voted unanimously to approve the schedule.

Protection of the public shall be the highest priority of the Board for Geologists and Geophysicists in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount. (Business and Professions Code §7810.1)

EC Action: The EC directed staff to move meeting date of August 8, 2008 to August 7, 2008.

Staff reported that ASBOG will now ask candidates to provide their Institution Code (individual college or university code) on their examination answer sheet. The information will be used to provide institutions with aggregate data on how their students performed on the examinations. Staff presented the new Scantron sheets that will be used for future examinations.

4. Closed Session Pursuant to Government Code §11126(c)(1)

The EC met in closed session for 2008 examination development and discuss examination issues.

5. Open Session to Announce Results of Closed Session

Chair Sterbentz reported that the EC had made progress working on the CSC of the Professional Geologist (PG) licensure examination.

6. Establish Date, Location and Homework Assignments for Next Committee Meeting in May.

The goal of that EC meeting is to complete the Fall 2008 CSC.

7. Adjourn

Rebecca Sterbentz, Committee Chair
Date Approved: August 7, 2008